

Parkwood Middle School PTO Board Meeting

Monday, May 9 at 6:30pm

Executive Board and Committee Chairs

President – Kerri Lowery	Spirit Wear – Jennifer Wheat
Vice President – Neva Helms	Fundraising – Ashley Capone
Treasurer – Angelica Hernandez	Events – Lauren Jenkins
Secretary – Adrienne Jaquith	Teacher Appreciation – Melanie Otwell
Spirit Rock – Stephanie Vill	

Attendees: Kerri Lowery, Neva Helms, Angelica Hernandez, Adrienne Jaquith, Stephanie Vill, Ashley Capone, Lauren Jenkins, Melanie Otwell, Sumer Smith

Meeting called to order at 6:36pm

- **Welcome**
- **Old business (Adrienne)**
 - Approve April Meeting Minutes – motion made by Kerri, second by Angelica
- **President Update (Kerri)**
 - 2022-2023 Executive Board Vote
 - Kerri Lowery, President – No nominations from the floor. Motion made by Adrienne Jaquith, second by Melanie Otwell; unanimous approval vote
 - Neva Helms, Vice President – No nominations from the floor. Motion made by Kerry Lowery, second by Stephanie Vill; unanimous approval vote
 - Angelica Hernandez, Treasurer – No nominations from the floor. Motion made by Kerri Lowery, second by Lauren Jenkins; unanimous approval vote
 - Stephanie Vill, Secretary – No nominations from the floor. Motion made by Kerri Lowery, second by Adrienne Jaquith; unanimous approval vote
 - EOG Proctor Needs
 - School administration and PTO continue to communicate need for proctor volunteers
 - Spirit Wear for Rising 6th Graders
 - Flyer for feeder elementary schools
 - Add “dress code approved” to flyer
 - Consider doing a “spirit wear bundle” for new designs in the fall
 - Paint Social planned by Art Teacher scheduled for Thursday, 5/12 at 4:30pm-6:30pm; art teacher is looking for volunteers
- **Vice President Update (Neva)**
 - **Events (Lauren)**
 - 7th Grade Social Recap
 - Approximately 100 kids attended; attendance at event was tied to positive behavior at school
 - Running car rider line the same as it’s done at dismissal was a huge success; definitely repeat for next time
 - Mr. Williford running the gaga ball pit was a huge success; definitely include for next year
 - 8th Grade Events
 - Still waiting on details from 8th Grade Teachers regarding events and support needed

- Plan to schedule and Events Planning meeting and include rising 6th grade parents for new ideas/engagement; date TBD
- **Budget Update (Angelica)**
 - Budget overview
 - See April Financials on website
 - Vote to purchase new water dispenser for teachers
 - Motion made by Angelica Hernandez (second by Kerri Lowery) to purchase an Avalon self-cleaning water cooler, including the 5-year protection plan for \$15, up to \$315
 - Approve – 8
 - Not Approve – 1
 - Motion passed
 - Motion made by Neva Helms (second by Ashley Capone) to purchase water filters for \$95
 - Approve – 8
 - Not Approve – 1
 - Motion passed
 - **Hospitality/Teacher Appreciation Update (Melanie)**
 - Teacher Appreciation Recap
 - Romo's Catering was GREAT and will be used for future events
 - Request made to post raffle winners on FB
 - End of Year Plans
 - End of year luncheon on 6/6 will be catered by Romo's (hamburger/hot dog picnic)
- **Secretary Update (Adrienne)**
 - April Birthday Cards delivered
 - May/June/July cards will be delivered by end of May
- **Round Table**
 - ACTION: Table discussion around beginning of year fundraiser and pros/cons of PTO membership fee until summer planning meeting
- **Next meeting**
 - Summer Planning meeting date/time TBD
- **Adjourn at 7:53pm**