

PARKWOOD MS PTO BUDGET 2021 - 2022

INCOME

CATEGORY	BUDGET	YTD	INCOME VS BUDGET
CORPORATE CONTRIBUTIONS	\$1,000.00	\$454.53	-\$545.47
FUNDRAISERS	\$500.00	\$348.95	-\$151.05
IN-HOUSE EVENTS	\$3,000.00	\$4,759.62	\$1,759.62
MEMBERSHIPS	\$4,000.00	\$4,182.59	\$182.59
SPIRIT NIGHTS	\$300.00	\$920.68	\$620.68
SPIRIT ROCK	\$300.00	\$63.20	-\$236.80
SPIRIT WEAR	\$5,000.00	\$8,610.60	\$3,610.60
TOTAL INCOME	\$14,100.00	\$19,340.17	

Opening Balance on 6/15/21 \$4,746.14
Current Balance as of 1/31/22 \$13,034.35

EXPENSE

Update 1/31/22

CATEGORY	BUDGET	YTD	OVER/UNDER EXPENSE
8TH GRADE EVENTS	\$400.00	\$0.00	\$400.00
BANK FEES	\$100.00	\$23.99	\$76.01
HOSPITALITY	\$2,000.00	\$972.25	\$1,027.75
IN/OUT	\$0.00	\$0.00	\$0.00
IN-HOUSE EVENTS	\$2,000.00	\$2,772.64	-\$772.64
MISC EXPENSES	\$300.00	\$48.35	\$251.65
PTO ADMIN EXPENSE	\$600.00	\$833.14	-\$233.14
PTO OFFICE SUPPLIES	\$300.00	\$256.21	\$43.79
READY REFRESH	\$450.00	\$392.15	\$57.85
SCHOOL IMPROVEMENTS	\$1,000.00	\$1,621.14	-\$621.14
SPIRIT WEAR INVENTORY	\$2,936.69	\$2,936.69	\$0.00
STAFF APPRECIATION	\$3,500.00	\$845.40	\$2,654.60
STAFF BIRTHDAYS	\$350.00	\$350.00	\$0.00
TOTAL EXPENSE	\$13,936.69	\$11,051.96	

Account Summary February 2022

Income 12/08 - 1/31	Reference	Amount
Corporate Contributions	Benevity Fund Donation	\$50.00
	Box Tops	\$22.50
	PayPal Donation	\$3.00
In-House Events Income	Candy Grams. In-Person Sale	\$442.00
	Candy Grams. Online Sale	\$476.00
In-House Events Expense	Refund from Painting Social. <i>Walmart</i>	\$35.02
Spirit Rock	Online Reservations	\$10.00
Spirit Wear	Mothership Monograms. Oct-Nov. Profit	\$154.00
	Mothership Monograms. Dec Profit.	\$129.00
	Mule Mercantile. Outlet	\$55.00
	In-Person Outlet Sale	\$28.91
Staff Appreciation	PWHS - Concessions	\$941.00
TOTAL INCOME		\$2,346.43

Expense 12/08 - 1/31	Reference	Amount
Hospitality	Prize Patrol - January- Kristen Morrissey	\$56.90
	Snack Bar - Melanie Otwell	\$103.42
In-House Events	Painting Social Decor - Kim Starnes	\$50.90
	Painting Social Boxes - Neva Helms	\$69.35
	15-24pk Valentine's Lollipops. In-person Sale. <i>Sam's Club</i>	\$168.76
	200 Carnations for Valentines In-Person Sale. <i>Global Rose</i>	\$128.78
	10-12pk Valentine's Snakes for Online Sale. <i>Oriental Trading</i>	\$252.88
Ready Refresh	Monthly Maintenance - December	\$40.55
	Monthly Maintenance -January	\$40.55
School Improvements	Maintenance of Planter - Jody Howes	\$11.00
Staff Appreciation	Holiday Luncheon. <i>Stacks Kitchen</i>	\$657.80
	Desserts for Holiday Luncheon. Melanie Otwell	\$39.41
TOTAL EXPENSE		\$1,580.89

Candy Grams 12/15

				OUT	IN
9 Nov 21	Debit Card	Walmart	42 boxes of candy canes for candy grams.	\$100.43	
13 Nov 21	Debit Card	Target	120 Skittles candy canes for candy grams sale	\$254.92	
6 Dec 21	ACH Deposit	We Pay	We Pay Transfer. Signup Genius sale of Candy grams		\$44.00
9 Dec 21	Deposit	Candy Grams	Sale of in-person Candy Grams @school		\$442.00
14 Dec 21	ACH Deposit	We Pay	Candy Cane Sales on SignUp Genius. Transfer from We Pay.		\$352.00
21 Dec 21	ACH Deposit	We Pay	Sale of Candy Grams on SignUp Genius. Transfer from We Pay		\$120.00
14 Jan 22	Deposit	Kerri Lowery	purchase of 1 candy cane (skittles)		\$4.00
				\$355.35	\$962.00
			PROFIT		\$606.65

Holiday Luncheon 12/15

				OUT	IN
7 Dec 2021	Check #1022	Melanie Otwell	Holiday luncheon utensils/ supplies	\$58.50	
8 Dec 2021	Deposit	PWHS-Concessions	<i>PWHS Concessions work profit on 11/19-11/20. exec board agreed on applying this to staff appreciation category</i>		\$941.00
15 Dec 2021	Check #1024	Stacks Kitchen	Food, delivery and tip for holiday luncheon on 12/15. (\$597.80 +\$60 tip)	\$657.80	
11 Jan 2022	Check #1025	Melanie Otwell	Desserts for Holiday Luncheon 12/15	\$39.41	
				\$755.71	\$941.00

Valentine's 2/14

				OUT	IN
26 Jan 2022	Debit Card	Sam's Club	15 packs of 24 lollipops each for Valentine's Candy Grams for sale \$1ea	\$168.76	
26 Jan 2022	Debit Card	Global Rose	200 Carnations for Valentines Sale in-person, \$2ea	\$128.78	
26 Jan 2022	Debit Card	Oriental Trading (OTC)	10-12pc Valentine Snakes for Online sale (\$5ea)	\$252.88	
				\$550.42	

Painting Social 12/3

				OUT	IN
10 Nov 21	Debit Card	Amazon	3-Snowflake Tablecloth rolls for Painting Social on 12/3	\$81.45	
10 Nov 21	Debit Card	Amazon	Disposable aprons for painting social on 12/3	\$11.73	
16 Nov 21	Debit Card	Amazon	60 piece paint tray palettes for painting social on 12/3	\$23.90	
22 Nov 21	Debit Card	Amazon	Carbon Paper & Paint Brushes set for painting social on 12/3	\$180.56	
23 Nov 21	Debit Card	JoAnn	Supplies for Painting Social on 12/3	\$23.89	
23 Nov 21	Debit Card	JoAnn	Transfer Paper for Painting Social on 12/3	\$13.87	
27 Nov 21	Debit Card	Walmart	Water bottles for Painting Social on 12/3	\$8.94	
27 Nov 21	Debit Card	Walmart	supplies for Paiting Social on 12/3 (later returned \$29.83 worth of paint)	\$121.04	
30 Nov 21	Debit Card	Harris Teeter	Refreshments for Painting Social on 12/3.\$30 vouchers used	\$8.73	
30 Nov 21	Debit Card	Harris Teeter	Refreshments for painting social on 12/3. \$20 vouchers used	\$9.62	
1 Dec 21	Debit Card	Walmart	Supplies and cookies for painting social on 12/3. \$50 GIFT CARD USED	\$5.82	
1 Dec 21	Debit Card	Amazon	Extra carbon paper + painting brushes for painting social on 12/3	\$21.33	
2 Dec 21	Debit Card	Walmart	Supplies for Painting Social. LATER RETURNED \$5.19 WORTH OF PAINT	\$14.99	
3 Dec 21	Check #1018	Dillon L. Helms	3 hr-SRO Officer for Painting Social	\$90.00	
3 Dec 21	Check #1019	Robin Ostrander	Parent requested refund of Painting Social due to quarantine	\$15.00	
4 Dec 21	Deposit	Paiting Social Tickets	Paiting Social Ticket Sale in cash		\$180.00
6 Dec 21	Debit Card	Target	\$25 Gift Card for Ms. Miles in appreciation for her help on Painting Social 12/3	\$25.00	
6 Dec 21	ACH Deposit	We Pay	36 Paiting social tickets		\$514.59
7 Dec 21	ACH Deposit	PayPal	PayPal Transfer. Painting Social Tickets.		\$114.17
13 Dec 21	ACH Deposit	Walmart	Return of unused paint from painting social on 12/3		\$29.83
13 Dec 21	ACH Deposit	Walmart	return of unused paint from painting social on 12/3		\$5.19
11 Jan 22	Check #1026	Kimberly Starnes	Painting Social Decor	\$50.90	
12 Jan 22	Check #1027	Neva Helms	Reimbursement. 5 packs of 12 boxes for Painting Social on 12/3	\$69.35	
				\$776.12	\$843.78
			PROFIT		\$67.66